

Regular Meeting
Board of Commissioners
November 14, 2013

Prayer and Pledge to the United States Flag.

Meeting called to order by Chairman Horace Daniel.

Commissioners Horace Daniel, Edward Burten, Frank Simmons, and Larry Mathis. Melton Jones was absent.

Commissioner Simmons made a motion to approve minutes. Seconded by Commissioner Mathis. Carried by a show of hands.

Total amount of bills were announced by Chairman Daniel.

Road Department.....	\$108,277.54
Landfill.....	\$39,393.07
E-911 & EMA.....	\$12,421.07
Sheriff Department & Jail.....	\$44,745.55
Courthouse.....	\$39,816.53
Administrative & Other.....	\$253,218.01
Total.....	<u>\$497,871.77</u>

Commissioner Simmons made a motion to approve bills. Seconded by Commissioner Burten. Carried by a show of hands.

Road Department Update -- Dean Davis

Appointments:

1. Personnel Changes -- Rosco Walls (did not show)
2. Employee Benefits -- Antoinette Reid and Kyra Kennedy (Legal Shields) (did not show)

Old Business:

1. Adopt Modified County Ordinances -- Commissioner Mathis made a motion to adopted modified County Ordinances. Seconded by Commissioner Simmons. Carried by a show of hands.
2. 2014 LMIG Project Submission -- Commissioner Simmons made a motion to approve 2014 LMIG Project submission. Seconded by Commissioner Burten. Carried by a show of hands (see attached list).
3. Autumn Ridge Bids Award -- Commissioner Burten made the motion to accept the high bid by Mr. Pierce and sell the lots; except for lot currently being used by County for dumpster site (see attached). Seconded by Commissioner Simmons. Carried by a show of hands.

New Business:

1. Adopt Joint Pre-Disaster Mitigation Plan – Commissioner Daniel made a motion to adopt the joint Pre-Disaster Mitigation Plan (see attached). Seconded by Commissioner Simmons. Carried by a show of hands.
2. Adopt Record Retention Schedule Resolution – Commissioners Mathis made a motion to adopt Records Retention Schedule Resolution (see attached). Seconded by Commissioner Simmons. Carried by a show of hands.
3. Ratification of Contracts
4. Library Board Appointments – Commissioner Simmons made a motion to approve Library Board Appointments (see attached letter). Seconded by Commissioner Burten. Carried by a show of hands.
5. Personnel Policy Changes regarding Background Checks- Commissioner Mathis made a motion to approve personnel policy changes regarding background checks (see attached). Seconded by Commissioner Simmons. Carried by a show of hands.
6. Truck bid for Road Department – Commissioner Simmons made a motion to accept the low bid (see attached). Seconded by Commissioner Burten. Carried by a show of hands.
7. Resolution to Adopt Exemption for Property Taxes -- Commissioner Burten made a motion to approve the Resolution to Adopt Exemption for Property Taxes (see attached). Seconded by Commissioner Simmons. Carried by a show of hands.
8. Resolution to Appoint County Legislative Coordinator – Commissioner Burten made a motion to approve the Resolution to Appoint County Legislative Coordinator (see attached). Seconded by Commissioner Simmons. Carried by show of hands.

Chairman Comments:

Meeting Adjourned

10 Minute Public Comment Session

Chairman, Horace M. Daniel



Date 12/12/13

County Administrator/Clerk, Chris Hutchings



Date 12/12/13

Board Minutes are unofficial unless signed

BOARD OF COMMISSIONERS OF WASHINGTON COUNTY
STATE OF GEORGIA

Resolution 2013-14, Adopting County Code

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE COUNTY OF WASHINGTON, GEORGIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED AND ESTABLISHED BY THE BOARD OF COMMISSIONERS:

Section 1. The Code entitled "The Code of Washington County, Georgia," published by Municipal Code Corporation, consisting of chapters 1 through 34, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before August 11, 2011, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished in accordance with Code section 1-12. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another

Att 11-1-12

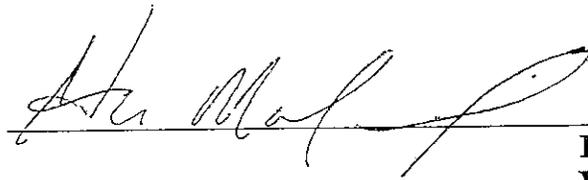
penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the county may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the county to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after August 11, 2011, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective January 1, 2014.

Washington County
Board of Commissioners
Passed and adopted by the _____ this 14th day of November, 2013.



**Horace Daniel, Chairman
Washington County Board of**

Commissioners

ATTEST:

Chi Huff
County Clerk/Administrator

Certificate of Adoption

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the county board of commissioners, held on the 14th day of November, 2013.

Chris Hys
County Clerk

2014 LMIG Projects Approved for Submittal

Deepcut Bridge refurbishing est. \$261,000

Waco Mill Road (1.84 mile resurfacing) est. \$346,475

East Lake Drive (0.15 miles) est. \$41,650

Smyrna Church Road (0.53 miles) est. \$69,885

Other if needed:

Veal Road (3.30 miles) \$443,930

Autumn Ridge Subdivision
Sealed Bid

Bids must be delivered to and received by County
Personnel at 119 Jones St., Sandersville, GA on
Or before 5:00 p.m. on November 8, 2013

Name of Bidder: Li. M. Pierce, Sr.
Address: P.O. Box 861 M.d.y. GA 31320
Email address: _____
Telephone: C-1-912-318-9539- Bus. 1-912-884-2431

The undersigned, acting with authorization of the named bidder, hereby bid on the below listed lot or lots of Autumn Ridge Subdivision, as advertised legally by Washington County, Georgia. On behalf of the named bidder, the undersigned warrants that he or she will pay, by cash or certified check, for such lot or lots as he or she may successfully purchase, within 5 business days of being notified that this bid was accepted. I acknowledge that this property is sold where-is, as-is, and that the successful purchaser will receive a quitclaim deed from Washington County, Georgia, with no warranties as to the accessibility of the property or the suitability of the property for development. I further acknowledge that I may be required to pay for all lots on which I am the successful high bidder even if I am not the high bidder on all lots for which I place bids:

Accepted
11-14-13

A. I bid on all Lots offered for sale for the total price of \$ 45,000.00. This bid shall not obligate me nor entitle me to purchase anything less than all lots offered for sale, and is not equivalent to a per acre bid.

B. I bid on the following Lots:
(if bidding on all Lots, bidder may simply indicate ALL LOTS below)

At a per-acre price of:

\$ _____

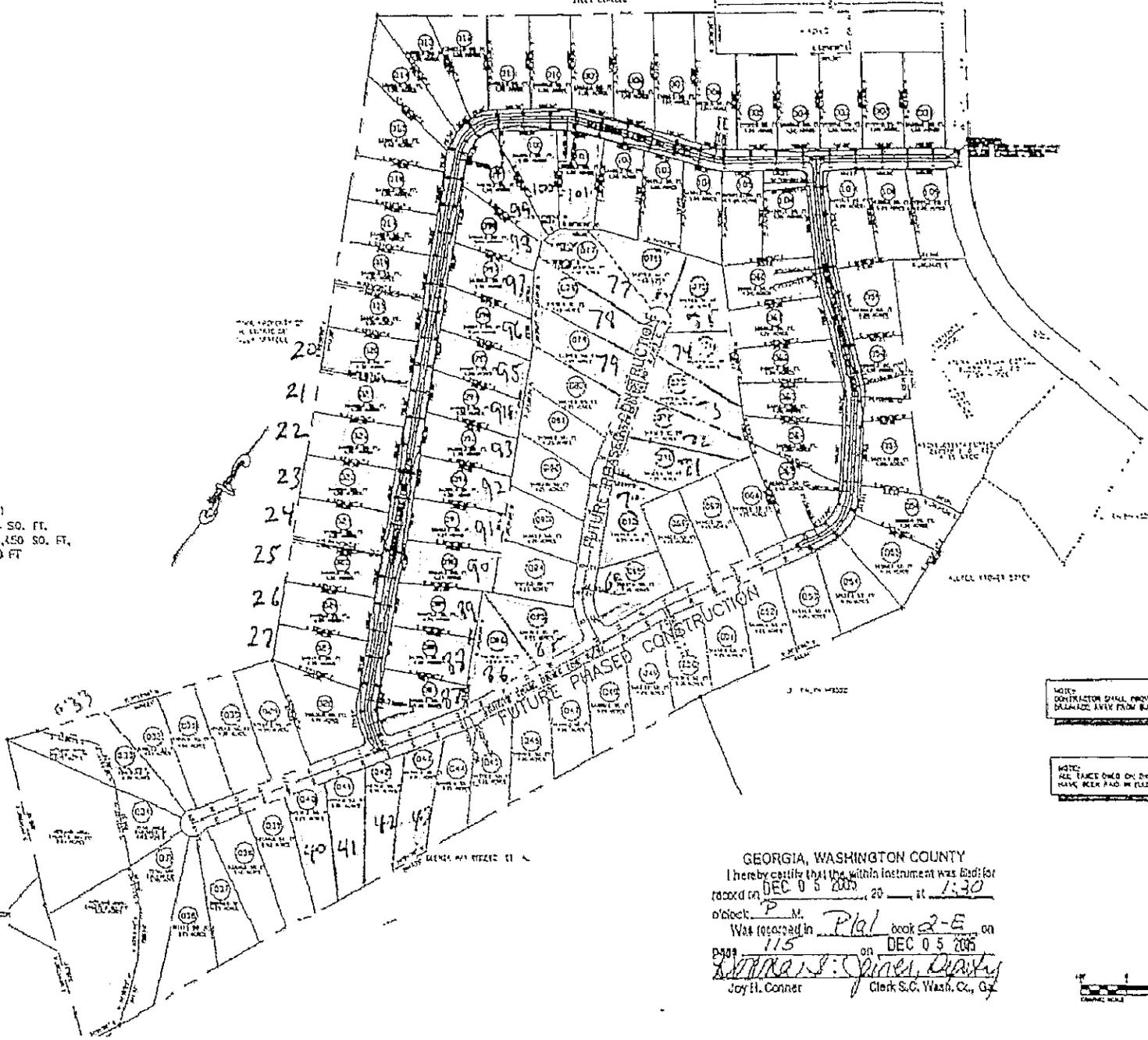
C. I bid on the following Lots, at the price for each Lot indicated below:

Lot Number	Bid Amount
<u>69</u>	<u>1,000.00</u>
<u>85</u>	<u>1,000.00</u>
<u>86</u>	<u>1,000.00</u>
<u>87</u>	<u>1,000.00</u>
<u>88</u>	<u>1,200.00</u>
<u>89</u>	<u>1,200.00</u>
<u>90</u>	<u>1,000.00</u>

WASHINGTON COUNTY

PROJECT DATA

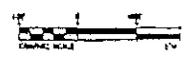
NO. LOTS PHASE 1 - 61
MIN. LOT SIZE - 54,244 SQ. FT.
AVERAGE LOT SIZE - 54,150 SQ. FT.
MIN. LOT WIDTH - 75.40 FT



NOTE:
CONTRACTOR SHALL PROVIDE PROTECTIVE
DRAINAGE AROUND FROM BUILDINGS

NOTE:
ALL TAXES DUE ON THIS PROPERTY
HAVE BEEN PAID IN FULL

GEORGIA, WASHINGTON COUNTY
I hereby certify that the within instrument was filed for
record on DEC 05 2005 at 1:30
o'clock P.M.
Was recorded in Plat book 2-E on
115 on DEC 05 2005
Joy H. Conner Clerk S.C. Wash. Co., Ga.



Resolution # 2013-15

Whereas Washington County has experienced damage from Wildfire, Thunderstorm Winds, Torriados, Tropical Storms, Lightning, Flood, Drought, and Winter Storms, on many occasions in the past, resulting in property loss, loss of life, economic hardship and threats to public health and safety;

Whereas a Washington County Joint Pre-Disaster Mitigation Plan has been developed after approximately two years of research and work by the Washington County Joint Pre-Disaster Mitigation Planning Committee and the people of the community;

Whereas the Plan recommends mitigation goals, objectives and action steps that will protect the people and property affected by natural hazards facing Washington County;

Whereas two public meetings were held to review the Plan as required by law;

Now therefore be it resolved by Board of Commissioners of the County of Washington that

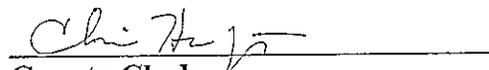
1. The Washington County Joint Pre-Disaster Mitigation Plan is hereby adopted as the official Plan of Washington County;
2. The respective officials identified in the strategy of the Plan are hereby directed to implement the recommended actions assigned to them in the Plan. These officials will report as directed in this Plan on their activities;
3. The Washington County Joint Pre-Disaster Mitigation Planning Committee will provide progress reports (as directed in the Plan) on the status of the implementation of the Plan to the Washington County Board of Commissioners.

PASSED by the Washington County Board of Commissioners, this 14th day of November, 2013



Commission Chairman

ATTESTED and FILED in my office this 14th day of November, 2013



County Clerk

SEAL

BOARD OF COMMISSIONERS OF WASHINGTON COUNTY
STATE OF GEORGIA

Resolution 2013-16, Adopting Records Retention Schedule

Whereas, the Board of Commissioners is required by State law to retain both electronic and paper records for reasonable periods of time and also desires to dispose properly of records that are obsolete, no longer needed, and that take up space; and

Whereas, the Georgia Archives regularly produces for local governments a set of records retention schedules as part of its statutory requirement to "provide local governments with a list of common types of records maintained together with recommended retention periods" for such records; and

Whereas, the Board of Commissioners wishes to follow said recommended schedules,

Therefore, BE IT RESOLVED that the "Retention Schedules for Local Government Paper and Electronic Records" published by the Georgia Archives, as contained in its 2010 Revision and as updated from time to time by the Georgia Archives, is hereby ADOPTED as the records retention schedule for all paper and electronic records of the Board of Commissioners of Washington County and of Departments under the control of said Board.

Passed and Approved this the 14th day of November,
2013.



Horace Daniel, Chairman

Attest:



Clerk

Washington County Library Board

P. O. Box 268

Sandersville, GA 31082

October 28, 2013

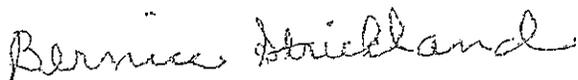
To: Washington County Board of Commissioners
From: Washington County Library Board
Re: Reappointments
Date: October 28, 2013

The Washington County Library Board requests that you put the reappointments of Cathy Mayberry and Anne Prichard on the agenda for consideration of being reappointed for a three year term. If reappointed, each board member's term would begin on January 1, 2014 and end on December 31, 2016.

Cathy Mayberry presently serves as chairman of the Personnel Committee and Vice Chairman of the board. She brings a wealth of experience to the board as a former school teacher and principal and continues to be employed by Oconee RESA as a consultant. Anne Prichard's background as a former headmaster and media specialist also gives her the necessary experience to serve as a valuable board member.

If you have any questions or concerns about this request, please contact Board Chairman, Bernice Strickland at 552-9159.

Yours truly,



Bernice Strickland,
Chairman of the Board

Dianne Mathis,
Secretary

BOARD OF COMMISSIONERS OF WASHINGTON COUNTY
STATE OF GEORGIA

Resolution 2013-17, **Adopting Changes to Personnel Policy**

Whereas, the Board of Commissioners desires to ensure that those who serve the residents of Washington County as County employees are trustworthy individuals; and

Whereas, the Board of Commissioners further desires to ensure that County employees who drive county vehicles are safe drivers; and

Whereas, the Board of Commissioners further needs to clarify that "part-time" County employees are those who work less than 35 hours per week, and

Whereas, the Board of Commissioners needs to declare a "look back period" to comply with the 2012 Federal Affordable Care Act.

Therefore, BE IT RESOLVED that the County Commissioners have read and reviewed the following new County personnel policies and hereby adopt and approve same:

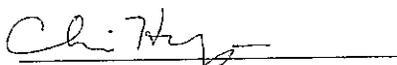
1. Policy on Criminal and Financial Background Checks
2. Vehicle Operators' Policy; and
3. Change in language reflecting that a full-time employee is one who works "35 hours or more" and a part-time employee is one who works "less than 35 hours".
4. The County will comply with Federal law to offer Health insurance to employees who work more than 30 hours or more per week for a period of one calendar year.

Passed and Approved this the 14th day of November, 2013,
2013.



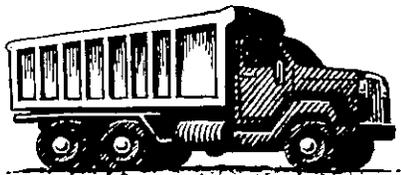
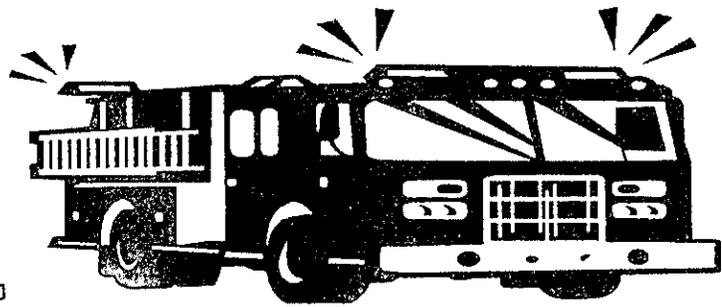
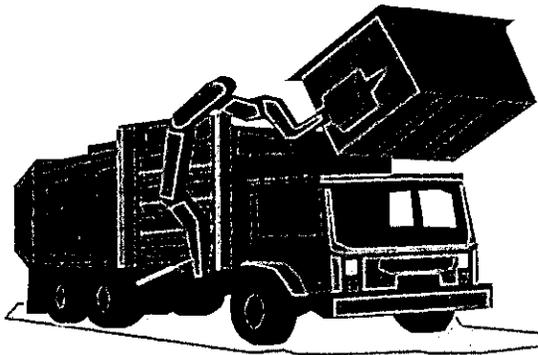
Horace Daniel, Chairman

Attest:



Clerk

WASHINGTON COUNTY, GA



VEHICLE OPERATORS POLICY ADOPTED 2013

I. PURPOSE

It is the intent of the Washington County Board of Commissioners to provide a safe and productive work environment. As such, the Board must ensure that safe drivers with valid driving credentials operate its vehicles. The purpose of this policy is to provide guidelines and procedures for driving-related positions.

II. RESPONSIBILITIES

A. Accident Review

The Safety Coordinator & Department Head or Designee shall review all accidents, which meet the criteria enumerated in Section IV.4 of this policy. It shall determine, based on evidence provided by law enforcement agencies and/or the Safety Coordinator, if the accident/incident was due to negligence on the part of the operator.

B. County Vehicle Operators

This policy applies to all County employees and volunteers who operate County owned vehicles. These employees and volunteers will be responsible for properly operating County vehicles and for abiding by this policy. County employees or volunteer who regularly operates a County vehicle must meet the selection criteria given in Section IV.A.

C. Department Heads

Department Heads are responsible for ensuring all employees and volunteers who operate County vehicles, possess a valid driver's license and have signed a MVR release form. It is also the responsibility of Department Heads to ensure employees and volunteers are properly trained to operate equipment safely and efficiently, and to suspend driving privileges when an employee or volunteer no longer meets eligibility under this policy. Moreover, they are expected to consistently and correctly assist in the enforcement of this policy.

D. County Administrator

The County Administrator serves as administrator of this policy. The County Administrator will review all candidates driving records against this policy and make final approval. The County Administrator will serve as the liaison to the County Attorney's office regarding County liabilities.

III. DEFINITIONS

A. License: The term license in this policy refers to a valid Georgia driver's license which is applicable to the type of vehicle operated (e.g., CDL with proper endorsements, Class A, Class C, etc.).

- B. Disqualified:** Disqualification from driving means that an employee or volunteer is not allowed to operate a County vehicle until one of the criteria for regaining driving privileges has been met. (See Section IV.D.)
- C. Suspension:** Suspension in this policy means an employee or volunteer is not allowed to operate a County vehicle until issues regarding the employee's/volunteers driving privileges have been resolved.
- D. Property Damage:** The combined total of the damage to property resulting from an accident.
- E. Volunteer Operator:** A person operating any vehicle or piece of equipment that is owned by Washington County.

IV. POLICY

A. Selection for Driving Positions

1. Job descriptions which require a valid driver's license and/or a satisfactory driving record will be determined by the County Administrator and operating department.
2. All persons being considered for positions in which the job description requires a driver's license and/or a satisfactory driving record must, as pre-selection criteria, submit a current driver's license and authorization to obtain a Motor Vehicle License Record (MVR) to the Human Resource Coordinator. The candidate must have the license type required by the position and must conform to the criteria outlined in the Vehicle Operator's Policy.
3. The County Administrator will require the candidate to complete an "Investigation Authorization Form" (Attachment One) which allows the MVR to be processed. The County Administrator will process the request for MVR and, upon verification that the candidate has a valid driver's license and satisfactory driving record as defined in the background process, will clear the candidate for hire and driving duties.
4. Department Heads are responsible for properly identifying volunteers required to drive county vehicles and to insure that they are properly screened to have a valid driver's license and to be eligible to operate a County vehicle under this policy.

B. Driving Record

1. All information relative to an employee's or volunteer's driver's license and MVR will be maintained in his/her personnel file by the Human Resource Coordinator. The County administrator will review employee/volunteer driving records every year. Any changes will be recorded in the employee's personnel file.
2. The Safety Coordinator will establish a Vehicle Accident Record for each employee or volunteer who is involved in an accident while operating a County vehicle.

C. Employee or Volunteer Notification Requirements

1. License Revocation or Suspension and/or alcohol or Drug Related Arrest or Conviction: Each driver of a County vehicle who is notified of the loss, suspension or revocation of his/her license to drive or operate a motor vehicle in any state or the District of Columbia shall notify his/her supervisor the next business day. The supervisor shall notify the Department Head and The County Administrator.
2. Employees or volunteers are responsible for immediately notifying their supervisor and law enforcement agencies when any auto accident while on the job occurs.
3. Failure of an employee or volunteer to notify his/her supervisor of the above changes to his/her driving record or of an accident in a County vehicle may result in appropriate progressive disciplinary action (or loss of driving privileges), up to discharge. Failure of the supervisor to notify the Department Head, County Administrator, and/or law enforcement agencies as required may also result in disciplinary action against the supervisor.

D. Review of MVR and Accidents within a rolling Three-Year Period

1. Employee driving records will be reviewed in context with the **Penalties Matrix** (Exhibit A). This provision applies regardless of whether the driver was operating a County vehicle or a personal vehicle on or off the job.
2. The **Penalties Matrix** is attached as a guide for the Department Heads to use.
3. Conviction (Includes probation before Judgment or other pre-trial diversion) of DUI or DWI (Arrest or citation for DUI or DWI will result in temporary suspension of driving privileges and reasonable suspicion if related to driving).
4. Suspension of driving privileges and/or disqualification from driving may apply based upon the **Penalties Matrix**.
5. Until such time as the employee's or volunteer's driving record is satisfactory based upon **Penalties Matrix**, the employee may be demoted to a non-driving position, or maybe terminated from County employment.

E. Procedures for an Accident in a County Vehicle

1. Criteria for Review of Accident: All accidents/incidents which meet one or more of the following criteria will come under the County's Accident Review Procedures.
 - a. All accidents/incidents involving any bodily injury.
 - b. All accidents/incidents involving more than \$500 property damage.
 - c. All accidents/incidents in which the County employee or volunteer is issued a citation for a traffic violation while on the job.

2. Any person giving false information may be subject to disciplinary action by the appropriate authorities.

F. Employment in Other Positions

1. None of the foregoing will prohibit any employee disqualified from driving pursuant to this policy from applying for a non-driving position within the County.

G. Employees Allowed to Take Home Vehicles

1. County vehicles shall be used for official business only. Use of County vehicles by employees of Constitutional Officers shall be at the discretion of the Constitutional Officers.
2. Employees who drive their personal cars for official County business shall be reimbursed at the established per mile rate by Washington County. **(If approved by the Department Head.)**
3. Any violation of this policy will be dealt with in the same manner as any other violation of County policy.

H. Accident Investigations

1. All employees or volunteer involved in any type accident or investigation thereof shall cooperate to the fullest extent possible. In no case shall an employee offer false or misleading statements to any officer or accident investigator. Employees who engage in the giving of false or misleading information, refuse to participate in an investigation, or interfere with an investigation shall be subject to disciplinary action pursuant to Washington County Personnel Policies.

ATTACHMENT ONE:
INVESTIGATION AUTHORIZATION FORM

(On County Letterhead)

Printed Name: _____

INVESTIGATION AUTHORIZATION FORM

Under the applicable provisions of the Federal Fair Credit Reporting Act (FCRA), notice is hereby given that a consumer report or investigative consumer report may be made which may include information pertaining to your employment history, educational accomplishments, criminal record, driving record, credit history, character, general reputation, and personal characteristics. This report may also include information pertaining to a commercial driver's license and commercial driving work history which, under provisions of the United States Department of Transportation, can include inquiries into drug and alcohol testing and use. This report will be used for employment purposes only, and will be processed by LABORCHEX Companies, an employment screening service, 3900 Lakeland Drive #300, Jackson, MS 39208, phone # 1-800-880-0366. LABORCHEX conducts business according to all applicable federal and state laws. LABORCHEX agrees to use its best and most precise efforts to furnish its clients ("client is defined as Washington County Board of Commissioners, which contracts with LABORCHEX to provide employment screening services to them) with accurate, current, complete, and reliable information based on such information as it is reasonably available and obtained via applicable public records sources and/or information services utilized by LABORCHEX. Sources also include contact by phone, FAX, U.S. Mail, and electronic mail of an applicant's previous employers, education officials, and other individuals who can provide accurate verification and confirmation of the applicant's background. However, LABORCHEX cannot guarantee the accuracy of the information provided by these sources, which include courts, public record databases, commonly accepted information sources, and individuals, including previous employers.

You are further advised that LABORCHEX does not counsel its clients regarding their hiring policies and procedures. LABORCHEX will not have any knowledge as to why you have been offered a position or the reasons why you were denied employment, and will not be responsible or liable for actions taken by its client. Under the provisions of the FCRA, you have the right to dispute information provided in a report and, after providing proper identification, you can request a copy of such report(s), including details about the sources of information. Such information will be provided to you at no cost within 30 days after receiving your request. Washington County Board of Commissioners (Human Resource Director) will provide this information for employment. Upon your request, LABORCHEX will provide additional details regarding your employment screening report, particularly the names of specific responses used to gather information, such as courts, public record databases, commonly accepted data sources and individuals.

I, the undersigned, have read and fully understand the above notice. I hereby authorize LABORCHEX to investigate my employment history, educational accomplishments, criminal record, driving record, credit history, character, general reputation, personal characteristics, and information pertaining to a commercial driver's license and commercial driving work history, including inquiries into drug and alcohol testing and use. I authorize LABORCHEX to verify the facts stated by me on the attached application and/or resume. I agree not to hold LABORCHEX and or the Association of County Commissioners in Georgia (ACCG), and/or Washigton County Board of Commissioners responsible in any manner for errors in information provided to LABORCHEX by any of the sources LABORCHEX uses to obtain such information about my employment history, educational accomplishments, criminal record, driving record, credit history, character, general reputation, and personal characteristics. I also agree not to hold LABORCHEX, the ACCG, and/or Washington County Board of Commissioners responsible for reports deemed by me to be incorrect, when LABORCHEX has, in good faith and according to its established lawful practices, based its information on sources it normally utilizes, such as those listed above.

Date: _____ Printed Name: _____

Applicant Signature: _____ Soc. Sec. #: _____

Drivers License #: _____ State: _____ Department: _____

Date of Birth (for criminal & driving record checks): _____

**EXHIBIT A
PENALTIES MATRIX
AUTO SAFETY REVIEW**

CLASS	DESCRIPTION	First Incident (3 yrs)	Second Incident (3 yrs)	Third (or more) (3 yrs)
1	Unavoidable Accident	No Action	No Action	No Action
2	Avoidable Accident with mitigating circumstances: (i.e.) a. Bad Weather b. Road Conditions c. Emergency Response d. Other driver action	Written Warning	Letter of Reprimand	Suspension
3	Avoidable accident with driver error: (Drivers action was major contributing factor)	Letter of Reprimand	Suspension	Termination of Driving Privileges / possible loss of job
4	Negligence with extreme prejudice: (i.e.) a. DUI (alcohol/drugs) b. Excessive speed (see definition) c. Leaving scene of an accident d. Willful traffic violations e. suspension of driver's license	Suspend driving privileges for County vehicles Recommend Termination	Termination	
CLASS	DESCRIPTION	2 in a 12 month period	More than 2 in a 24 month period	4 or more in a 36 month period
5	Multiple minor moving violations	Written Warning	Letter of Reprimand	Suspension

Definition: Excessive Speeding is defined as more than 20 mph above the posted speed limit. The operation of a Washington County vehicle is a privilege not a right. If an employee is found to be negligent in their care, that privilege can be revoked.

Truck Bids 11-14-2013

1-Ton Truck for Road Department

Dorman Dodge \$39,697.00

Childre Chevrolet \$34,532.00

Childre Ford \$31,655.00

BOARD OF COMMISSIONERS OF WASHINGTON COUNTY
STATE OF GEORGIA

Resolution 2013-18, to rescind portions of County Resolution 2013-12 and to authorize state sponsored property exemptions for the 1/2 mill property tax for economic development purposes

Whereas, Washington County, acting through its Board of Commissioners, passed Resolution 2013-12 on September 12, 2013, which adopted a 1/2 mill property tax for economic development; and

Whereas, Resolution 2013-12 provided that said tax be levied without exemption; and

Whereas, the County having been advised that all state sponsored property tax exemptions as well as the County freepoint exemptions must be applied to said tax; and

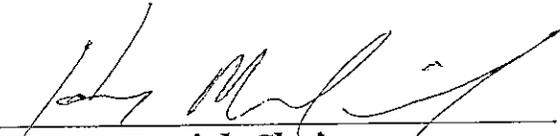
Whereas, the County having been made aware that the conservation easement for some parcels has been incorrectly calculated;

Therefore, BE IT RESOLVED that the Tax Assessor is directed to ensure that all conservation easements are calculated for the economic development tax in the same manner as with all other county property taxes; and

BE IT FURTHER RESOLVED that the Tax Commissioner is directed to apply all state homestead exemptions, the County freepoint exemptions, and the properly calculated conservation easement amounts to the 1/2 mill property tax for economic development and to issue refunds to all taxpayers upon receipt of any overpayment; and

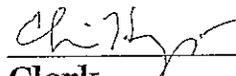
BE IT FURTHER RESOLVED that all other provisions of said Resolution shall remain in full force and effect.

Passed and Approved this the 14th day of November,
2013.



Horace Daniel, Chairman

Attest:



Clerk

RESOLUTION

2013-19 Washington County Board of Commissioners
Appointment of County Legislative Coordinator (CLC)

WHEREAS, legislative decisions made by the Georgia General Assembly increasingly impact county governments; and

WHEREAS, ACCG monitors and reports on legislative proposals on a regular basis during and after each legislative session; and

WHEREAS, ACCG regularly seeks input and comment from county officials and staff in assessing the impact of legislative proposals and in developing responses to such proposals; and

WHEREAS, to ensure an effective and accurate response, there must be a process whereby reports from ACCG and requests from ACCG for information or analysis of legislative proposals are directed to the most appropriate county officials or staff for a response.

NOW, THEREFORE, BE IT RESOLVED to most effectively respond to legislative proposals affecting counties, there shall be one county official or staff person designated by the board of commissioners to serve as the County Legislative Coordinator (CLC) for Washington County.

BE IT FURTHER RESOLVED that the CLC for Washington County shall have the following:

1. Access to all department heads and county officials to obtain information and data.
2. Access to the members of the board of commissioners.
3. Working knowledge of county operations.
4. The ability and time to respond to requests for information from ACCG policy staff in a timely manner.
5. Authority within the county government structure to request and receive timely responses to requests for information.
6. Knowledge of the various departments within the county and the points of contact within each to obtain information and feedback.
7. Ability to provide periodic reports to the members of the board of commissioners and other county officials regarding the legislative reports and activities of ACCG.

BE IT FURTHER RESOLVED that the board of commissioners hereby designates - Chris Hutchings to serve as CLC for Washington County and until further notice.

BE IT FURTHER RESOLVED that notice of this appointment be immediately transmitted to the Association County Commissioners of Georgia.

This the 14th day of November, 2013.

Taty M. Powell
Chairman - Horace Daniel
Washington County Board of Commissioners

Regular Meeting
Board of Commissioners
December 12, 2013

Prayer and Pledge to the United States Flag.

Meeting called to order by Chairman Horace Daniel.

Commissioners Horace Daniel, Edward Burten, Frank Simmons, and Larry Mathis. Melton Jones was absent.

Commissioner Burten made a motion to approve minutes. Seconded by Commissioner Mathis. Carried by a show of hands.

Total amount of bills were announced by Chairman Daniel.

Road Department.....	\$88,117.71
Landfill.....	\$39,826.71
E-911 & EMA.....	\$12,345.25
Sheriff Department & Jail.....	\$75,404.19
Courthouse.....	\$44,950.18
Administrative & Other.....	\$180,069.70
Total.....	<u>\$440,713.74</u>

Commissioner Simmons made a motion to approve bills. Seconded by Commissioner Burten. Carried by a show of hands.

Road Department Update – Dean Davis

Appointments:

1. Antoinette Reid and Kyra Kennedy (Legal Shields) – Employee Benefits (did not show)
2. Delois Gordy – Discussed Cambridge Dr. road condition.

Old Business:

1. Tom Rawlings reported that a partial settlement has been reached to acquire the Political Pond. The County has acquired the property for \$150,000. The final payment for the property is likely to be settled in court. Having title to the property will allow the County to take remedial measures in line with GA EPD requirements.

New Business:

1. Resolution -- A Resolution to pursue a CDBG Grant for Health Department building improvements and sign a Letter of Agreement to authorize the CSRA Regional Commission to apply for and administer the Grant (see attached). Commissioner Mathis made a motion to approve the resolution. Seconded by Commissioner Simmons. Carried by a show of hands.
2. Agreement to approve installation of Civil War Marker (see attached). Commissioner

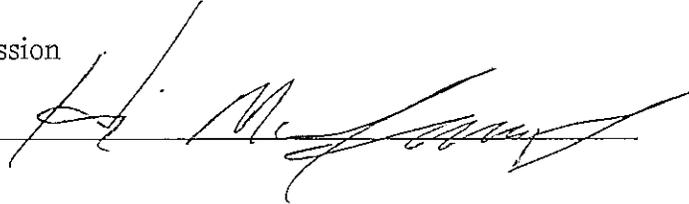
Simmons made a motion to approve installation of Civil War Marker. Seconded by Commissioner Burten. Carried by a show of hands.

Chairman Comments:

Meeting Adjourned

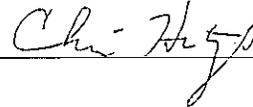
10 Minute Public Comment Session

Chairman, Horace M. Daniel



Date January 9, 2014

County Administrator/Clerk, Chris Hutchings



Date January 9, 2014

Board Minutes are unofficial unless signed

**RESOLUTION TO AUTHORIZE
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the governing body of Washington County authorizes the filing of a Community Development Block Grant (CDBG) application to the Georgia Department of Community Affairs (DCA), including all understandings and assurances contained therein;

WHEREAS, Washington County provided citizens an adequate opportunity to participate in the development of the application by holding at least one public hearing in the locality before submission of the application;

WHEREAS, Washington County maintains files that contain documentary evidence that the hearing was held. The evidence includes a copy of the actual notice of public hearing,

WHEREAS, the citizen participation process meets the requirements of the Georgia DCA Citizen Participation Plan as outlined in the DCA CDBG regulations.

WHEREAS, Washington County is committed to the rehabilitation of the existing Washington County Health Department building.

WHEREAS, the Georgia Small Cities Grant Program of the Department of Community Affairs provides Community Development Block Grant (CDBG) funds for these objectives, and

WHEREAS, Washington County has documented the need to perform flood/drainage improvements, and

BE IT RESOLVED that Washington County commits to contribute cash match and leverage funds necessary for said project.

BE IT FURTHER RESOLVED that Horace Daniel, Chair of Washington County, is authorized and directed to act as the official representative of Washington County in connection with the application.

THEREFORE BE IT RESOLVED, the Chair and Board of Commissions of Washington County do hereby authorize the filing of a CDBG to the Georgia DCA, before the deadline of April 1, 2014.

This 12th day of December, 2013.

Signed: [Signature]
Chair, Washington County

Attested: [Signature]

Seal

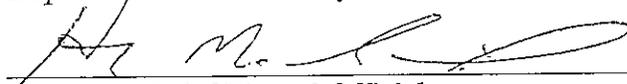
LETTER OF AGREEMENT

The Washington (city or county) intends to apply for a 2014 Community Development Block Grant (CDBG). The CSRA Regional Commission (RC) will prepare and deliver the project application with all required attachments, photographs, and copies to the Georgia Department of Community Affairs on or before April 1, 2014. If the 2014 CDBG is awarded, the Washington (city or county) intends for the RC to administer the CDBG grant. **The City/County will be responsible for providing income surveys for the target area by _____ and preliminary engineering report by _____.**

Please indicate:

- New Application CDBG, \$2,500, public facilities, buildings, infrastructure
- New Application CDBG, \$3,000, housing only plus cost of housing inspections.
- First Revision and resubmission of CDBG application, \$1,500
- Second Revision and resubmission of CDBG application, \$00.00
- New Application Multi-Activity (housing and infrastructure), \$3,500 plus cost of housing inspections.
- Multi-Activity First Revision and resubmission of CDBG application, \$1,500
- Multi- Activity Second Revision and resubmission of CDBG application, \$00.00

Fee will be billed to the City/County before submission of the CDBG application to the Georgia Department of Community Affairs and will be used as additional leverage.



Signature, Chief Elected Official

Horace M. Daniel, Chairman

Typed Name and Title

**Mail to: Linda D. Grijalva, Director of Community Development
CSRA Regional Commission
3023 River Watch Parkway, Suite A
Augusta, Georgia 30907-2016**

Proposed Work

New pitched TPO Roof with new Gutters and downspouts at building perimeter connected to a storm drainage system.

Re-grading around Building to achieve positive drainage.

Improvements to Life Safety, Accessibility, Energy Efficiency, Structural and Finishes.

Preliminary Budget

Construction	\$444,000.00
Architectural/Engineering	\$26,640.00
Grant Administration	\$30,000.00
<u>Contingency</u>	<u>\$9,450.00</u>
Project Total	\$510,000.00

WHITFIELD COUNTY

TEMPORARY RIGHT OF ENTRY AND MAINTENANCE AGREEMENT

STATE OF GEORGIA

WASHINGTON COUNTY

WE THE UNDERSIGNED, WASHINGTON COUNTY (Grantor), in order to expedite the improvements of Georgia Department of Transportation Project Number STP-0002-00(377), P.I. No. 0002377, also known as Georgia Civil War Heritage Trails, do hereby grant to Whitfield County, Georgia (Grantee) its contractors and assigns, the right to enter, construct and maintain the marker, signage and/or parking described within Parcel No. 78 and reflected on the map and drawing hereto attached, for the purpose of completing the improvements of said Project. This Right of Entry includes the use by the public for ingress, egress and access to view said historical signage. This Right of Entry becomes effective at the beginning of construction of the above numbered Project and will expire 20 years from the completion of the construction of the above-referenced Project.

THIS AGREEMENT made this 12th day of December, 2013

GRANTOR

[Signature] (L.S.)

Signed, sealed & delivered in my presence this 13 day of December, 2013.

[Signature]

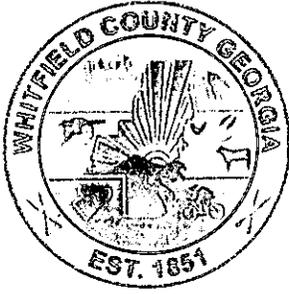
WITNESS

[Signature]

NOTARY PUBLIC



Parcel No. 78



Whitfield County

Board of Commissioners

Board Members

Mike Babb, Chairman
Harold Brooker
Lynn Laughter
Robby Staten
Gordon Morehouse

October 4, 2013

Washington County
c/o Horace Daniel, Chairman
1016 Jordan Mill Road
Sandersville GA 31082

Re: Atlanta Campaign & March to the Sea Heritage Trails, GDOT P.I. # 0002377

Dear Commissioner Daniel,

Please find enclosed the acquisition Package on the above referenced parcel and project. I have included right of way plans with the area highlighted showing the location of the proposed civil war marker at the Washington County property site.

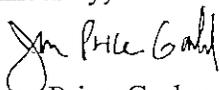
The Package consists of the following:

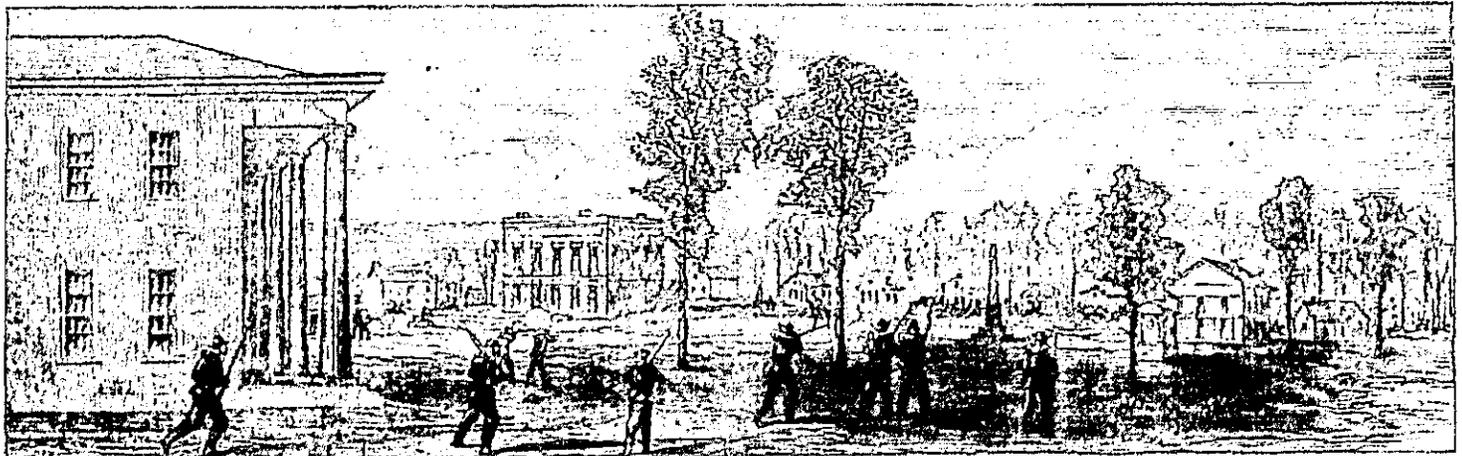
- Brochure entitled "What Happens When Your Property Is Needed For A Transportation Facility"
- Receipt For Brochure (2 copies)
- Owner's Receipt for Plans & Explanation Acknowledgment (2 copies)
- Incidental Payment Form
- Temporary Right of Entry and Maintenance Agreement (2 copies)

Please sign and return one copy of the Receipt for Brochure and Owner's Receipt for Plans for our records. Also, if you are in agreement, sign, have notarized and return one copy of the Temporary Right of Entry and Maintenance Agreement.

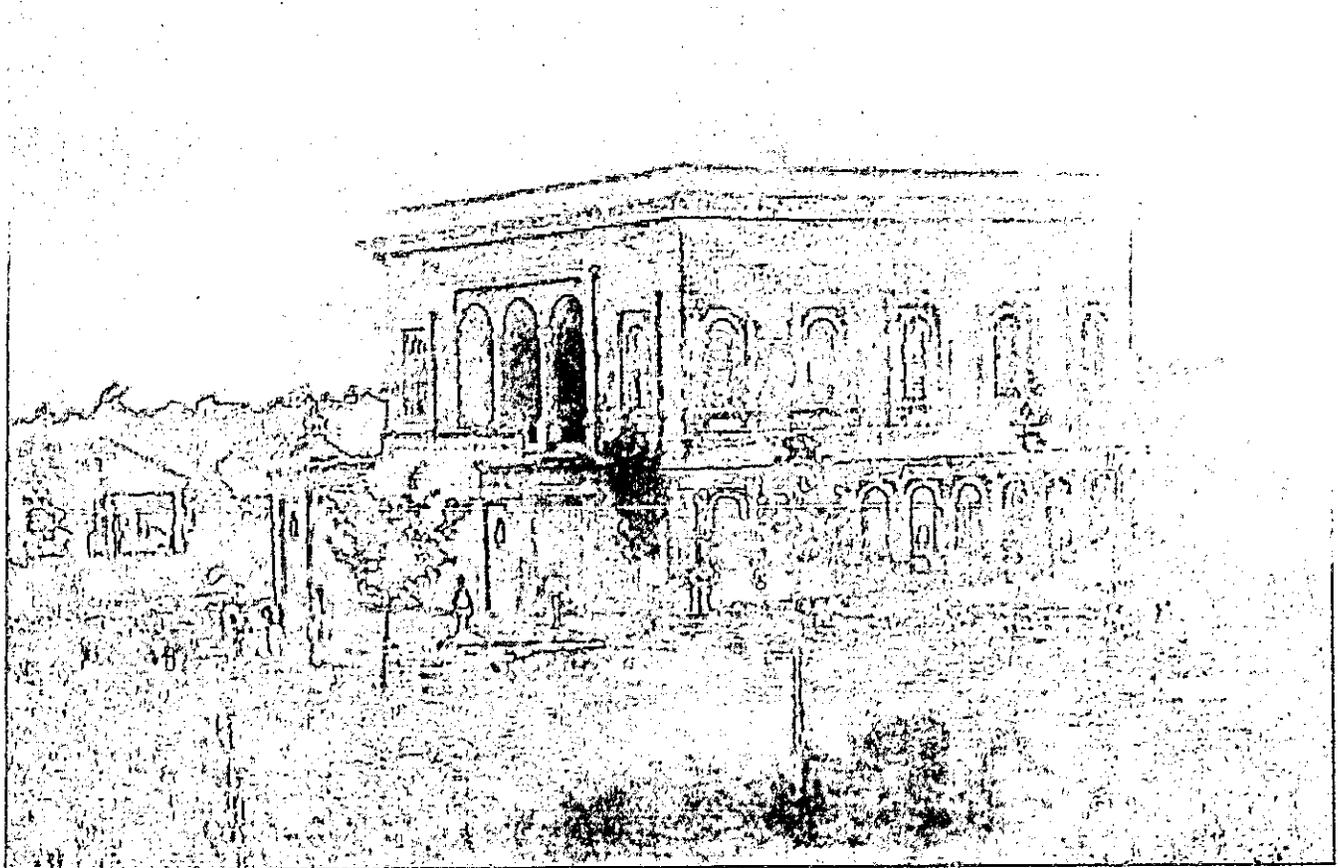
We look forward to working with you on this project. If you have any questions or comments, the agent responsible for your parcel is **Jean Garland** and can be reached at (706) 876-2533 (work) or 706-463-0524 (cell) or jgarland@whitfieldcountyga.com (email).

Sincerely,


Jean Price-Garland



Federals skirmishing with Confederate cavalry in Sandersville's Courthouse Square (Harper's Weekly)



Washington County Courthouse prior to its accidental burning in 1855
Re-built, then burned by Federal troops on November 27, 1864
(Georgia Archives, Vanishing Georgia collection)

LOCAL GOVERNMENT:

AVAILABILITY OF INCIDENTAL PAYMENTS: CLAIM FORM

P.I. # 0002377 PROJECT NO.: STP-0002-00(377) COUNTY: WASHINGTON

NAME: WASHINGTON COUNTY PHONE#: 478-232-8057

DATE: 10/4/2013 SOCIAL SECURITY# OR FEI#

PROPERTY ADDRESS: SOUTH SIDE OF WASHINGTON CO COURTHOUSE

MAILING ADDRESS: P O BOX 271 SANDERSVILLE GA 31082

This is to advise you that due to the acquisition of the above project and parcel, you are eligible for reimbursement for expenses you may have incurred due to the Local Government's purchasing your property. These expenses may include: 1. Pro-rata portion of taxes, and 2. Survey work. Pro-rata tax deductions are normally handled at closing on a total acquisition situation. However, if they are not, or in the event of condemnation, it will be your responsibility to provide to the Local Government copies of your paid receipts(s) as described in Property Tax payments section below.

1. Property Tax Payments are handled as follows:

- A. For Total Acquisition of your property, a deduction for your pro-rata share of the taxes will be withheld at closing. Upon Receipt of your property tax bill for the current year, you should immediately forward the property tax bill to the Local Government's Designated Representative with this letter for payment (see address immediately below).
B. For Partial Acquisition of your property, the Local Government will reimburse you for the pro-rata share of taxes on the portion of property acquired by the Local Government upon receiving a copy of your paid tax bill receipt. Paid property tax receipts(s) must be mailed with this letter to :

Jean Price-Garland
Whitfield County Government
P O Box 248
Dalton GA 30722-0248

2. Survey Work Reimbursements are handled as follows:

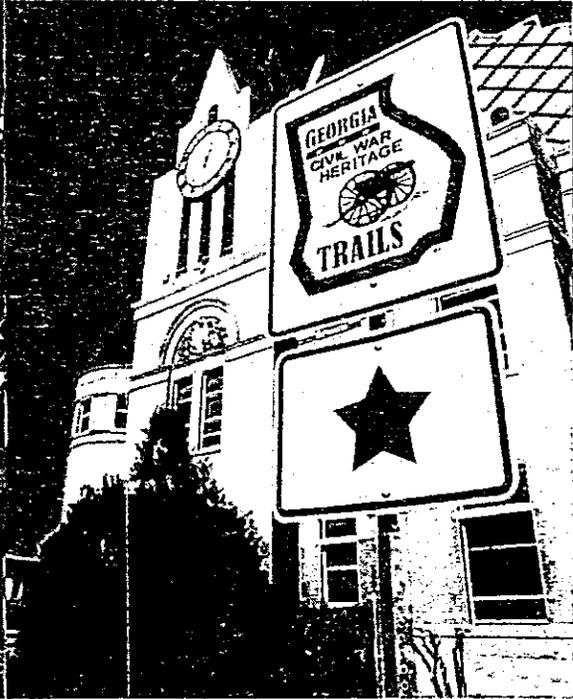
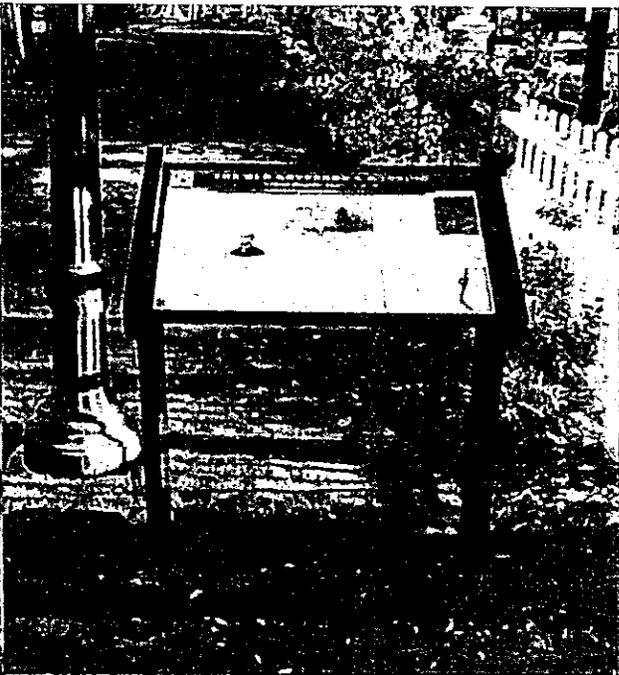
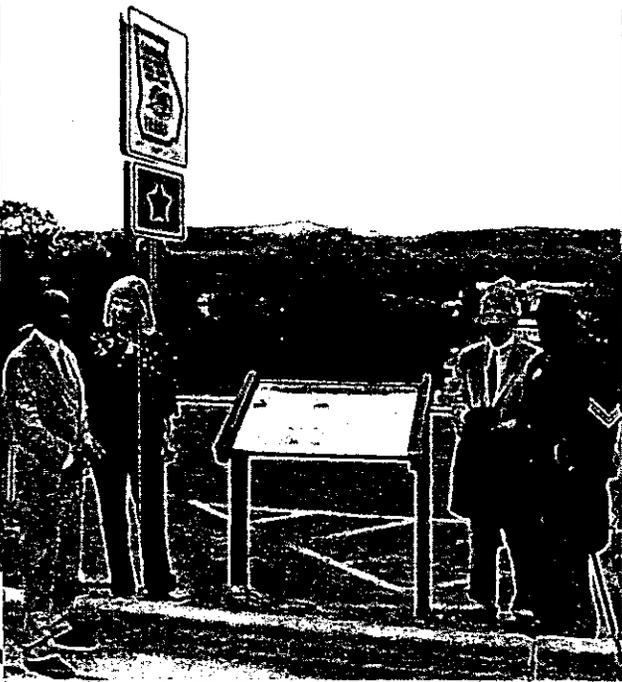
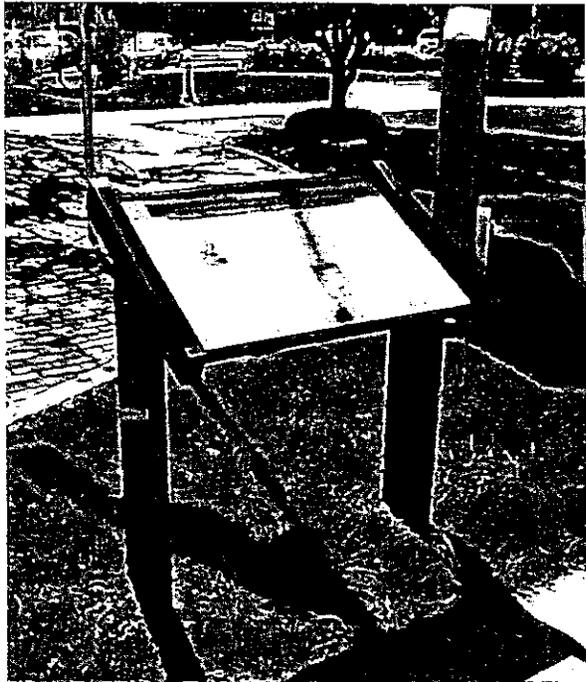
You may also be eligible for reimbursement for reasonable survey fees to re-establish existing property corner pins that were removed as a result of construction of the project. Your assigned Local Government Representative for survey incidental benefits is: Jean Price-Garland at Phone: 706-876-2533.

- (1) Contact your Local Government Representative before proceeding with survey; send estimate and obtain pre-approval.
(2) Your Local Government Representative will need this completed claim form, survey estimate, and paid receipt in order to process your claim.

Survey Pre-Approval: For Local Government Use Only
Survey Estimate Amt: \$ Date of Estimate: Survey Reimbursement Amt Approved:
Pre-approved Signature (for Reimbursement): Local Government Representative

In order to file claim for payment of the above expenses, you must have paid receipt(s) to support you claim and you must file within eighteen (18) months of the date your property was acquired, except survey fees, which must be filed with six (6) months after construction on the project is completed.

Sincerely,
Jean Price-Garland
Local Government Designated Representative



WASHINGTON COUNTY COURTHOUSE

"We had fought for the town and it was our plunder."

On Thursday, November 24, 1864, the 14th and 20th Corps of Union Major General William T. Sherman's army began entering Washington County. By Saturday, November 26th, the 28,000 soldiers of the two corps arrived in Sandersville, marching on separate roads that converged at the town's cemetery. General Sherman entered Sandersville early in the day, riding with the 20th Corps.

The first units to arrive were the 17th New York and 16th Illinois infantry regiments. These Federals and others to follow skirmished for 30 minutes with elements of Confederate Major General Joseph Wheeler's cavalry. The Southern troopers fired at Sherman's men from within the courthouse, from street corners and from behind houses, but fell back after a few rounds. For the 600 inhabitants of Sandersville, mostly women and children, it was a terrifying spectacle. There were few casualties on either side.

Captain James Ladd of the 113th Ohio Infantry recorded in his diary, *"Sandersville...contains 2 churches, several fine stores, large hotel buildings and several fine residences. The boys were allowed to do just as they pleased. We had fought for the town and it was our plunder."*

Sandersville resident Ella Mitchell recalled that her family was at breakfast when they heard a clattering of horses' hooves and a rain of bullets on the roof. *"In a few minutes our house was filled with the surging mass [of Federal soldiers]. In a little while there was not a piece of china, silver, or even the tablecloth left, and the food disappeared in a second."*

I. W. Avery wrote, *"...a piano was butchered to fragments, books and pictures destroyed, and for days the female inmates of the house lived upon corn gathered from where horses of the Federal troopers had been fed."* And Mrs. S. B. Jones reported *"...locks were broken and our houses were filled with Yankee soldiers who ripped our beds open, cut our carpets, and carried off everything that they could lay their hands on, not leaving even a dust of flour or a pound of meat."* But not all stories were bad. Some Northern officers paid for meals and lodging. Union Brigadier General Jefferson C. Davis, commanding the 14th Corps, upon hearing the cries of Mrs. Jones' baby sent her a *"silver waiter full of nice things to eat."*

After using a nearby residence (the Brown House) as his overnight headquarters, General Sherman left Sandersville on Sunday, November 27th, riding south toward Tennille. Before leaving he ordered the burning of the Greek Revival style Washington County Courthouse in retribution for its use by General Wheeler's Confederate cavalry the previous day. County Ordinary, Haywood Brookins, had earlier ordered the courthouse records brought to him then successfully hid them between the mattresses on his bed. The reconstruction of the courthouse was completed in 1869 on the same foundation as the one burned by Sherman. The courthouse you see now was remodeled in 1900.

On Saturday, May 6, 1865, Confederate President Jefferson Davis and other government officials passed through Washington County riding south during their effort to elude Federal capture.

Copyright, Georgia Civil War Heritage Trails®

494 words, plus titles & captions

Graphic Images:

- Harper's Weekly drawing of courthouse skirmish (and as the background image).
- Washington County Courthouse (pre-1855 photo)

RECEIPT FOR BROCHURE

DATE December 12, 2013

INDIVIDUAL _____ FAMILY _____ MOBILE HOME _____ BUSINESS _____

FARM _____ NON-PROFIT ORGANIZATION _____ NON-RESIDENT OWNER _____

LOCAL/STATE/FEDERAL GOVERNMENT X _____

PROJECT NO. STP-002-00(377) COUNTY WASHINGTON PARCEL 78

NAME: WASHINGTON COUNTY

PRESENT ADDRESS: P o Box 291 Sandersville GA 31082

I, the above named, do hereby certify that I have received a copy of the State's brochure entitled "What Happens When Your Property is Needed for a Transportation Facility."

Chi Hay
(SIGNATURE)

12-12-2013
(DATE)

58-6000905 EIN
(SOCIAL SECURITY NO.)

Jean Paul Garland
(Acquisition Specialist)

10/4/2013
(DATE)

**Whitfield County
Owner's Receipt of Plans & Explanation
Acknowledgement**

DATE: December 12, 2013

PROJECT NO.: STP-0002-00(377)

COUNTY: WASHINGTON

P.I. NUMBER: 0002377

PARCEL NO.: 78

OWNER(S): WASHINGTON COUNTY

I have this date received the following full-sized and/or half sized (to scale):

Right of Way plans, dated 9/22/2013, last revised N/A, 20 _____;

Roadway cross-section plans dated N/A, 20 _____;
(Negotiator to initial and date bottom right corner of plans on date given to property owner.)

Driveway profiles (if applicable) dated N/A, 20 _____;
(Negotiator to initial and date bottom right corner of plans on date given to property owner.)

Also, I acknowledge that the Right of Way Specialist OR Right of Way Consultant JEAN PRICE GARLAND representing Whitfield County has explained the above stated plans to me (us) and the effects of the proposed project on my (our) property as of this date.

Owner's Name Washington County Board of Commissioners Signature Chris Hays
(Print Name) Administrator/Clerk

Owner's Name _____ Signature _____
(Print Name)

Negotiator's Name JEAN PRICE GARLAND Signature Jean Price Garland
(Print Name)