

## OFFICIAL CLAIM FOR EXCESS FUNDS

Claimant Name: \_\_\_\_\_

Claimant Address: \_\_\_\_\_

\_\_\_\_\_

Claimant Phone: \_\_\_\_\_

Tax Sale Date: \_\_\_\_\_

Map & Parcel Number of Property Sold: \_\_\_\_\_

Address of Property Sold: \_\_\_\_\_

\_\_\_\_\_

Check Appropriate Box:     Security Deed/Lien Holder                       Property Owner  
    Executor/Administrator of Estate

### If you are a:

- **Lien Holder** – Submit a copy of the filed lien along with a current statement showing the balance owed.
- **Security Deed/Mortgage Holder** – Submit a copy of the recorded Security Deed along with a current statement showing the balance owed.
- **Property Owner** – Submit a copy of the Warranty Deed or the other deed demonstrating ownership of the property.
- **Executor/Administrator of Estate** – Submit a copy of the Letters of Testamentary or other Court document demonstrating your appointment as well as a copy of the death certificate of the decedent.